



**THE PLAZA
ACADEMY
2021-2022
ENROLLMENT
FORMS**

The Plaza Academy, 3930 Broadway Boulevard, Kansas City, Missouri, 64111
(816) 561-0770 www.plazaacademy.org
A Missouri Approved Private Agency
Accredited by Cognia©



PLAZA ACADEMY

Instructions

1. There is a \$150.00 Registration fee due with the enrollment forms before a student may be officially enrolled.
2. Read and complete all forms.
3. Include your student's most recent school records.
4. Your student must have their immunization record included with the enrolment forms.
5. Read the attached policy statements with your student and sign and date where directed.
6. Other policy letters are available in the administrative office.

General Policies

1. Students who are in possession of weapons of any kind on school property will be expelled.
2. Students who use, or are in possession of alcohol or illicit drugs on or near school property will be suspended.
3. Damages to school property will result in suspension and the damages will be billed to the students account.
4. Students are not permitted to smoke on school premises.
5. If a student is expelled, the student may petition re-entry with the Director and a member of the Board of Directors, with his or her parents present.
6. Electronic devices of all kinds, must not be displayed, played, answered, or heard in a classroom.

Attendance Policies

1. Student's will be recorded as unexcused if the student fails to attend class without prior notice.
2. Attendance is taken every day. If your student is late, leaving early or will not be able to attend school, please call the office directly at 816-561-0770.
3. All academic work and class time must be made up within the next ten school days.
4. Make-up times are before school, during the lunch hour, and during after school tutoring.
5. Inclement Weather Closures will be announced via email, on local news stations and our Plaza Academy Facebook page.

Parent: _____ Date: _____

Parent: _____ Date: _____

Student: _____ Date: _____



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**Enrollment Form
2021-2022 School Year**

Date _____

Student's Legal Name _____

Grade _____ Social Security Number (Required) _____

DOB _____

Address _____ County _____

City, State and Zip Code _____

Telephone _____ (home) _____ (cell/work)

Email _____ FAX _____

Father's Name _____

Occupation _____

Home Address _____

City, State and Zip Code _____

Telephone _____ (home) _____ (cell/work)

Email _____ FAX _____

Mother's Name _____

Occupation _____

Home Address _____

City, State and Zip Code _____

Telephone _____ (home) _____ (cell/work)

Email _____ FAX _____

Names and ages of Siblings _____

Referred by _____

Emergency Contact Information

Name _____ Phone Number _____



PLAZA ACADEMY

**The Plaza Academy
Transcript Release**

Date _____

Please forward transcript and all student records for the following student to:

The Plaza Academy

3930 Broadway Boulevard

Kansas City, MO, 64111

(816) 561-0770

(816) 561-2530 (fax)

Student Name _____

School Transferring From _____

School Address _____

School Phone Number _____

School Fax Number _____

Authorized by: _____

Title: (circle one) Parent, Guardian, Counselor, School Administrator



PLAZA ACADEMY

Civility Contract

I, _____, understand that uncivil behavior, whether verbal, physical, or otherwise implicit in my behavior, is not in the spirit of best interest of The Plaza Academy.

I also understand that my behavior is public, amenable to view and comment by anyone and that the Plaza Academy staff are privy to said behaviors through various means.

I agree that if my uncivil behaviors are the subject of observation, complaint or conversation, that I will accept a suspension from The Plaza Academy, until I can conduct myself in the spirit and best interest of The Plaza Academy.

Lunch Policy

Plaza Academy does not provide lunch service. During lunch the campus is open, and students may leave for lunch. It is the student's responsibility to eat lunch within this time, and to be punctual to 5th hour. After lunch is over, the outside doors to Plaza Academy will be locked to students. If students are not back by 5th hour they will be let back into the building until the passing period to 6th hour.

Student Signature _____ Date _____

Witness _____ Date _____



PLAZA ACADEMY

Agreement

This agreement, made and entered into this _____ day of _____ by and between THE PLAZA ACADEMY, a 501 (C) 3 educational organization, (hereinafter "School") and _____ (hereinafter "Parent") who is/are the parent(s) or guardian(s) of, _____ (hereinafter "Student").

WHEREAS, School is a not-for-profit corporation located in Kansas City, Jackson County, Missouri and engaged in the business of providing to enrolled and qualified students a high school equivalent education, counseling and testing services; and

WHEREAS, Parent desires to enroll Student at the school to receive the benefit of the various services offered by the said School; and

NOW THEREFORE, in consideration of the mutual promises and agreements given one to the other, the parties hereto set forth their understanding and agreement as follows:

1. The School agrees to enroll Student and provide such educational services, counseling and testing services to said Student as the School may, in it's sole and absolute discretion, determine to be appropriate and proper.
2. Parent agrees to pay Plaza Academy \$ _____ in monthly tuition.
3. Tuition is due at the beginning of each month. If payment is not received by the end of that month for which payment is due, a student may be suspended until the tuition payment is received. Additionally, student records (including transcripts and/or credits earned) will not be released until all outstanding tuition is paid.
4. The parties agree that once Student begins a month at the School, charges will be assessed for the full months even though the Student may not ultimately complete the full month.
5. Both parties herein agree that in the event Parent defaults under any of the obligations for payments to School of the tuition and fees as outlined on Schedule A, then the school may immediately terminate Student's enrollment at the School without further notice.



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6. Both Parent and Student agree to obey and abide by all rules and regulations set forth by the School in the School's sole and absolute discretion, which shall include but not be limited to the Student's conduct and dress code.
7. Should there be a default by the Parent in payment of any of the obligations herein agreed to, then it is further agreed that in addition to any other amounts due and owing the School, the School shall be entitled to all and shall receive reasonable attorney's fees and expenses incurred in collection of any such past due obligations provided for in this Agreement.
8. This Agreement contains all of the terms and conditions agreed to by the parties hereto and may not be amended or changed without said amendment to change being in writing and signed by the parties hereto.
9. This Agreement shall be construed and enforced under the laws of the State of Missouri.

The Plaza Academy

By _____ Date _____

Parent _____ Date _____

Parent _____ Date _____

Student _____ Date _____



PLAZA ACADEMY

**The Plaza Academy 2021-22
School Calendar**

First Semester	August 18, 2021- December 17, 2021
Student's First Day	August 18, 2021
First Quarter	August 18, 2021- October 14, 2021
Labor Day	September 6, 2021
Second Quarter	October 18, 2021- December 17, 2021
Professional Development/ No School for Students	September 7, 2021, October 15, 2021, November 1, 2021
Annual Fundraiser	November 13, 2021
Thanksgiving Break	November 24, 2021- November 26, 2021
Winter Break	December 20, 2021- December 31, 2021
Second Semester	January 3, 2022- May 27, 2022
Third Quarter	January 3, 2022- March 11, 2022
Holiday Martin Luther King Jr.	January 17, 2022
Holiday Presidents Day	February 21, 2022
Spring Break	March 14, 2022- March 18, 2022
Fourth Quarter	March 21, 2022- May 27, 2022
Professional Development/ No School for Students	January 14, 2022, February 18, 2022, April 18, 2022, May 20, 2022
Graduation	May 19, 2022
Last Day of School	May 27, 2022



PLAZA ACADEMY

Plaza Academy Photo and Video Release

I hereby authorize the Plaza Academy publish photographs taken of me and/or the undersigned minor children, and our names, for use in the Plaza Academy printed publications and website or social media sites. I release the Plaza Academy from any expectation of confidentiality for the undersigned minor children and myself and attest that I am the parent or legal guardian of the children listed below and that I have the authority to authorize the Plaza Academy to use their photographs, videos and names.

I acknowledge that since participation in publications and website produced by the Plaza Academy confers no rights of ownership whatsoever. I release the Plaza Academy, its contractors and its employees from liability for any claims by me or any third party in connection with my participation or the participation of the undersigned minor children.

Print Name of Parent or Legal Guardian: _____

Signature: _____ Date: _____

Names and Ages of Minor Children:

Name: _____ Age: _____

Name: _____ Age: _____



PLAZA ACADEMY

2021-22 School Supply List

- 1 Box of Highlighters
- 3 Boxes of Dry Erase markers
- 1 Package of Washable markers
- 1 Package of Colored Pencils or Crayons
- 6 Single subject notebooks
- 1 Graphing notebook
- 1 Scientific Calculator
- 1 Geometry Set (Protractor, Compass, Triangle Ruler, Straight Ruler)
- 1 Pencil Sharpener
- 1 Pencil case
- Scissors
- 1 Package of Glue Sticks
- TI84 Plus Graphing Calculator
- 2 Reams of copy paper
- Set of Headphones
- 8 Rolls of paper towels
- 4 tubes of Clorox wipes
- 4 Bottles of hand sanitizer
- 12 Rolls of toilet paper
- 4 Boxes of Kleenex
- 4 Bottles of hand soap